

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Springfield Community Campus, Corsham, Wiltshire, SN13 9DN
Date: Thursday 24 July 2014
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm

There will also be a guided tour of the facilities for young people at 6:30pm

Please direct any enquiries on this Agenda to Sharon Smith (Senior Democratic Services Officer) on 01225 718378 / sharonl.smith@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker (Vice Chairman) – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley – Corsham Town

	Time
1 Chairman's Welcome and Introductions	7:00 pm
2 Apologies for Absence	
3 Minutes (<i>Pages 1 - 14</i>) To approve and sign as a correct record the minutes of the meeting held on 5 June 2014.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 15 - 20</i>) To receive the following chairman's announcements: <ul style="list-style-type: none"> • Garden Waste Collection • WW1 Commemorative Event • Changes to Electoral Registration System 	
6 Partner Updates (<i>Pages 21 - 34</i>) To receive any updates from the following partners: <ul style="list-style-type: none"> (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) Wiltshire Clinical Commissioning Group (CCG) (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce 	
7 Community Area Transport Group (CATG) Update (<i>Pages 35 - 36</i>) To receive an update from the CATG following its last meeting held on 19 June and to consider any recommendations arising.	
8 Community Area Grants (<i>Pages 37 - 50</i>) The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme: <ul style="list-style-type: none"> • Corsham Rugby Youth Section - £992 to purchase training kit • Rudloe pre-school - £1,000 to improve play area 	
9 Youth Activities Cllr Laura Mayes to provide an update following the review of	

Youth Activity undertaken earlier this year.

10 **Future Meeting Dates**

The next meeting of the Corsham Area Board will take place on 25 September 2014.

11 **Introduction to Springfield Campus**

The Area Board will invite those present to look around the new facilities on offer at the Springfield Campus.

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Colerne Village Hall, Martins Croft, Colerne, Wiltshire SN14 8DT
Date: 5 June 2014
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Senior Democratic Services Officer) on 01225 718378 or
sharonl.smith@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman)
Cllr Sheila Parker (Vice Chairman)
Cllr Dick Tonge and Cllr Philip Whalley

Wiltshire Council Officers

Dave Roberts, Community Area Manager
Penny Bell, Community Engagement Officer
Sharon Smith, Senior Democratic Services Officer
Laurie Bell, Associate Director
Jack Brain, Highways

Town and Parish Councillors

Corsham Town Council – Peter Pearson
Box Parish Council – Jenny Hartless
Colerne Parish Council – Tom Hall, Sarah Gurung, John Bull, Mark Miller, Mary
Harvey

Partners

Wiltshire Police – Nick Mawson, Dave Hobman
Office of Police and Crime Commissioner – Paul Deal
Wiltshire Fire & Rescue – Graham Weller
Healthwatch Wiltshire – Anne Keat

Corsham Chamber of Commerce – Sue Stockley
St Patrick's Catholic School – Mary Ellis, Rita McLoughlin
Corsham Regis Primary School - Gareth Spicer
Corsham Community Area Network (CAN) – Kevin Gaskin
UK Youth Parliament/Wiltshire Assembly of Youth – Chloe Lintern

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Election of Chairman</u> <u>Decision:</u> Cllr Alan Macrae was elected as Chairman of the Corsham Area Board for the ensuing year.
2	<u>Election of Vice Chairman</u> <u>Decision:</u> Cllr Sheila Parker was elected as Vice Chairman of the Corsham Area Board for the ensuing year.
3	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to Colerne Village Hall and introduced the members and officers present.
4	<u>Apologies for Absence</u> Apologies for absence were received from: Dave Martin and Ruth Hopkinson (Corsham Town Council) Pauline Lyons and Alan Clench (Box Parish Council) Mike Franklyn (Wiltshire Fire & Rescue Service)
5	<u>Minutes</u> <u>Decision:</u> The minutes of the meeting held on 20 March 2014 were approved as a correct record with the following amendments to the attendance details: Alan Clench attended on behalf of Box Parish Council and not Colerne Parish Council T. Houl should read Tom Hall (Colerne Parish Council)
6	<u>Declarations of Interest</u> There were no declarations of interest received.
7	<u>Chairman's Announcements</u> The Chairman drew attention to the announcements as provided within the agenda pack which included:

	<p>a) <u>Mini Recycling Sites</u></p> <p>The announcement included details of the closure of all mini recycling sites across the county. However, following the publication of the agenda a further announcement was made to reflect that 13 mini recycling sites would now remain in place with skips for the recycling of glass, cans and paper, as outlined below:</p> <ul style="list-style-type: none"> • Bradford on Avon – Sainsburys • Calne – Pippin Car Park • Chippenham – Sainsburys • Chippenham – Morrisons • Corsham – Car Park • Devizes – Morrisons • Malmesbury – Station Yard Car Park • Melksham – Sainsburys • Warminster – Morrisons • Royal Wootton Bassett – Borough fields • Salisbury – Waitrose • Tidworth – Station Car Park • Tisbury – Car Park <p>b) <u>Community Health Trainers</u></p> <p>Details of the Community Health Trainer programme were provided. The programme started in Wiltshire in 2009 with services being delivered at HMP Erlestoke and extended to support army families in the Tidworth area, Wiltshire Probationary Trust and Wiltshire addiction support project.</p> <p>The service supported adults wishing to have a healthier lifestyle but unlikely to make and maintain the required changes themselves without support. The Trainers worked in each of the community areas and the programme aimed to help people have healthy, active and high quality lives by taking responsibility for their own physical and mental wellbeing.</p> <p>Further details would be attached to the minutes.</p>
8	<p><u>Partner Updates</u></p> <p>a) Wiltshire Police</p> <p>The Chairman draw attention to the update provided within the agenda pack and welcomed Inspector Dave Hobman to the meeting as the new Sector Inspector for Corsham, Calne and Chippenham.</p> <p>Inspector Hobman confirmed that crime prevention remained a priority and he wanted to ensure a visible team presence in the community.</p>

There also continued to be an emphasis on a good quality of service.

b) Fire and Rescue Service

Graham Weller was in attendance on behalf of Mike Franklyn and gave a verbal update from the Chief Fire Officer on the upcoming consultation relating to the proposed amalgamation of Wiltshire and Dorset Fire and Rescue Service.

The Briefing included that Wiltshire and Swindon Fire and Rescue Service faced a shortfall of between £3.1m and £3.9m from a £25m budget which would need to be addressed by 2017/18.

The priority of the Rescue Service was to protect frontline services and a business case was currently being developed with Dorset to consider combining the services as a potential cost saving measure. No decisions would be made until September 2014 once any business case had been considered.

Staff, the public and other key stakeholders were currently being consulted with awareness of the consultation exercise made available via leaflet, questionnaires in libraries and on-line. Details had also been sent to key groups, including town and parish councils.

The draft business case would be made available online for consultation between 16 June and 24 August and hard copies could also be provided on request.

Graham Weller was not aware of a completed business case at the time of the presentation but understood the Service was keen to ensure area boards were alerted of the exercise and given the opportunity to receive a full presentation from the Chief Fire Officer should they so desire.

c) NHS Wiltshire

No update was provided.

d) Town and Parish Councils

Box Parish Council had held its annual meeting where the Chairman and Vice Chairman had been re-elected. The update included that there had been a recent review of the councils affairs and that war commemoration plans were proceeding well. All were encouraged to visit the Parish Council website for further details.

Reference was made to the consultation with parishes on proposed boundary changes and the Parish Council would welcome a future meeting of the Board being held in the parish.

Corsham Town Council confirmed that Ruth Hopkinson had been elected as Chairman at their recent annual meeting with Peter Pearson elected as Vice Chairman. Further news included that the High Street had hit the press recently with filming of Poldark taking place within the High Street.

Other events of note included Corsham Food Festival on 21 June, Walking Festival on 28 June and armed forces event on 5 July.

Colerne Parish Council confirmed that the Chairman and Vice Chairman had been re-elected to stand for 2014/15. Further news included highlighting the armed forces day due to take place on 28 June and the £65k refurbishment of the skatepark and BMX track which the area board were thanked for contributing towards.

e) Corsham Community Area Network (CCAN)

CCAN drew attention to World War 1 commemorations and confirmed that the Network was hoping to put together a Heritage Lottery Bid to secure funding to produce a lasting legacy from 2014-2018.

There had been a lot of community interest in the lakes project at Katherine Park with a number of groups involved in a tidy up of the area.

CCAN now had a link to the Corsham cluster of schools and was looking to take forward projects from children and young people in the area.

f) Corsham Chamber of Commerce

All businesses in Corsham had been asked for their contact details to be included on a comprehensive business register for the Corsham community area.

The Chamber of Commerce and Corsham Town Council would be jointly hosting a business dinner in September 2014. The first event planning meeting was to be held on 11 June at the Corsham Town Hall and all local businesses were welcome to attend. It was expected that further details of the business dinner would be available at that time.

Full details of all events being held by the Chamber of Commerce could be found on their website:

<http://corshamchamber.wordpress.com/corsham-chamber-events/>

g) Shadow Community Operations Board

The Chairman provided a brief update on the progress of the Campus building which was progressing extremely well. The Community Centre

	<p>had now closed but all community groups using the premises had been found alternative venues in the interim period before facilities were available within the new Campus.</p> <p>h) Schools</p> <p>The headteacher from St Patrick’s Catholic Primary School had been appointed as the Chair of Corsham cluster of schools for the ensuing year. The cluster included Neston, Box and Corsham Comprehensive and all were working collaboratively to implement the new national curriculum from September 2014.</p> <p>There was to be a singing event taking place on 17 June at the Bath Forum. Each school choir was invited to perform.</p> <p>Key projects at present included the commemorations events for the First World War. Events included artwork created by a pupil at the Corsham Comprehensive to ‘Football Remembers’, a commemorative project launched by the Duke of Cambridge.</p> <p>Chloe Lintern was welcomed to the meeting as a member of the UK Youth Parliament and Wiltshire Assembly of Youth. Chloe confirmed that she represented young people’s views at a national and local level and that the UK Youth Parliament was currently looking into ways of encouraging 16 to 17 years to think about voting.</p>
9	<p><u>Appointments to Outside Bodies</u></p> <p>The area board considered appointments to outside bodies and working groups.</p> <p><u>Decision</u></p> <p>(1) To agree the following appointments to outside bodies:</p> <p>Corsham Community Area Network (CCAN) – Cllr Sheila Parker Corsham Pound Arts Centre – Cllr Philip Whalley Corsham Youth Issues Group – Cllrs Philip Whalley and Sheila Parker</p> <p>(2) To agree to reconstitute the following working groups:</p> <p>(a) Community Area Transport Group (CATG) – To comprise of:</p> <p>Corsham Area Board Councillors (Cllr Alan Macrae, Cllr Sheila Parker, Cllr Dick Tonge and Cllr Philip Whalley) Representatives from Corsham Town Council Representatives from Box Parish Council Representative from Colerne Parish Council</p>

	<p style="text-align: center;">Representative from Lacock Parish Council Representatives from CCAN</p> <p style="text-align: center;">(b) Shadow Community Operations Board (SCOB) – To comprise of:</p> <p style="text-align: center;">Area Board Member Rep (Cllr Alan Macrae) Local Town and Parish Council Rep (Allan Bosley) User and Community Group Rep (Steve Hammond) User and Community Group Rep (Patrick Kelly) User and Community Group Rep (Anna Mackie) User and Community Group Rep (Sally Fletcher) Wider Community Rep (Christine Reid) Education and Young People Rep (Marcus Chapman)</p> <p>(3) To note the terms of reference for the Working Groups as set out in Appendix C of the report.</p>
10	<p><u>Leader funding 2015 - 2020</u></p> <p>Tim Coomer was welcomed to the meeting to give a presentation on LEADER funding and how it could benefit the local area.</p> <p>LEADER funding was a European fund supported by DEFRA nationally. The next cycle of funding was expected to be available from 2015 and would be a portion of a larger pot of CAP funding from Europe to support rural communities.</p> <p>The 2007-2013 programme consisted of 3 Local Action Groups (LAGs) covering most of the Wiltshire community area. These were Plain Action, North Wessex Downs and Sowing Seeds.</p> <p>Achievements of the LAGs under the previous programme included that Sowing Seeds had committed funding to 35 projects with a total investment of £2m. North Wessex Downs had committed funding to 65 projects and Plain Action to 49 projects, with a total investment of £3.083m and £3.11m respectively.</p> <p>Negotiations were at an early stage with DEFRA and the EU but there was an expectation that future funding would be similar to the previous programme.</p> <p>The overarching priorities coming from Europe and UK Government were:</p> <ul style="list-style-type: none"> • Support for micro and small enterprises farm diversification • Support for increasing farm productivity • Support for rural tourism • Support for increasing forestry productivity • Provision of rural services • Support for cultural heritage activity <p>The presentation to the Board was part of the consultation process to understand what the priorities were for the UK. A final application was to be</p>

	<p>submitted to DEFRA on 5 September with clarification on available funding hoped for in December. It was expected that the next programme would take effect from January 2015 with the following 5 Groups:</p> <ul style="list-style-type: none"> • Cotswolds • Plain Action • North Wessex Downs • New Forest • Heart of Wessex <p>Themes currently identified included:</p> <ul style="list-style-type: none"> • Military • Climate Change / Environment • Economy <p>Any questions in relation to the consultation and future available funding could be directed to:</p> <p>Alan Truscott Tel: 01380 732814 atruscott@communityfirst.org.uk</p> <p>Following questions received, clarification was provided that eligibility for funding would not be available for town projects.</p> <p>Examples of previous projects funded by Plain Action were provided. This included funding towards the installation of toilet facilities to funding towards café developments.</p> <p>The Chairman thanked Tim Coomer for the presentation and encouraged all to visit the website of Plain Action for further details.</p>
11	<p><u>Welcome and introductions for the Community Engagement Officer</u></p> <p>Laurie Bell, Associate Director Communications and Communities, was welcomed to the meeting to provide some context on the appointment of the Community Engagement Officer (CEO) role for the Corsham community area which had been in place now for approximately 3 weeks.</p> <p>The CEO role had been developed following the recent review of area boards to build on existing community working and in response to the new campus programme to develop the services offered to the local community.</p> <p>The tremendous work undertaken by the Shadow Community Operations Board (SCOB) in developing the campus was recognised and the CEO would continue to build on the positive work undertaken. This would include working with the community to increase awareness of the campus and what it had to offer and how communities could be involved to support some of the activity.</p>

The CEO role would be the 'go to' person within the community not only to build on community working but to help make things happen.

There were 3 elements to the campuses each lead by different key officers:

- Build Programme (all things related to the build) - Lead officer: Lucy Murray Brown
- Fixtures and fittings (all things related to who and what will be in the building) – Lead officer: Julie Anderson-Hill
- Engagement (ensuring a vibrant hub for communities) – Lead officer: Penny Bell

The CEO, as the main 'go to' person for the community area, would communicate the purpose of the Campus as a facility for all and develop a programme of events reflecting the needs and wants of the community itself.

The new Community Engagement Officer (CEO) for the Corsham community, Penny Bell, was welcomed to the floor and gave a presentation on the activity already undertaken since her appointment. Penny confirmed that the aspiration was for the campus to be a thriving hub for the local community. A comprehensive marketing and communications strategy was therefore in place, which included regular blogs to help keep the community in touch with the campus' development.

Penny was also working to develop a scope highlighting what opportunities were available for volunteering. This included producing an all round work package for student volunteers as Penny as part of her scoping exercise had noted that many students within the community currently volunteered outside of it.

Details of what could be expected when the Campus was completed was also highlighted. This included a library, registrar service, day services for adults with learning disabilities, police contact, special space for young people, climbing wall and care room. There would also be a public café, 4 good sized community rooms upstairs and 3 smaller rooms downstairs. An all weather pitch was already in operation and a play area was also being developed.

Previous users of the community centre had expressed enthusiasm in accessing the facilities on offer within the campus. There had also been much interest from other potential users wishing to use the facilities.

The type of activities that could be sourced from the Springfield Community Campus was developing all the time with an appetite already expressed for IT support and healthy eating courses for children and families. Work was also taking place with 'Spice' to join the time credit scheme. This scheme rewarded volunteers with time credit that could be exchanged for other services, such as leisure time. A new Health Trainer had also been appointed to work with the Campus to help develop physical and emotional wellbeing within the community.

In concluding the presentation recent photographs of the campus were shown.

	<p>These included shots of the open plan library and youth room.</p> <p>Penny looked forward to working with the local community and highlighted her contact details which were:</p> <p><u>E-mail: penny.bell@wiltshire.gov.uk</u> Tel: 01249 706613</p> <p>Updates could also be found via the following:.</p> <p>Blog: <u>www.corsham.ourcommunitymatters.org.uk</u> Facebook: <u>www.facebook.com/SpringfieldCommunityCampus</u></p> <p>Thanks were given to attendees for their time in listening to the presentation. Penny looked forward to continuing to building on the relationship with the community.</p>
12	<p><u>Local Highways Maintenance Schemes</u></p> <p>The Chairman presented details of the proposed local highways maintenance schemes highlighted for 2014/15 and list of identified sites within the Corsham community area proposed for remedial works over the next 6 years. Parish Councils were currently being consulted on this wider list to help identify an order of priority in the future.</p> <p>The Board members were asked to approve the list of scheduled works for 2014/15 (as highlighted on page 39 of the report) and to note that works scheduled for 2015/16 would be presented to the Board for consideration at a later date once available.</p> <p><u>Decision:</u> The Board approved the priorities list of proposed schemes for 2014/15 and noted that a further list for 2015/16 would be presented for approval in due course.</p>
13	<p><u>Member Initiatives</u></p> <p>The Board were asked to consider two member initiatives as follows:</p> <p>a) Mobile CCTV unit</p> <p>Cllr Philip Whalley presented the initiative for the CCTV unit, highlighting that community safety had been identified in the JSA as a priority. The unit would be used to detect and deter anti social behaviour and would provide a visible presence at major events within the police sector of Chippenham, Corsham and Calne.</p> <p><u>Decision:</u> The Corsham Area Board awarded £5,000 towards the purchase of a</p>

	<p>CCTV mobile unit and requested that an update should be provided on its use under the standing Partner Update item.</p> <p>b) Ground conditions in the play area near Katherine Park</p> <p>Cllr Alan Macrae presented the initiative which was to help the local residents association purchase grass matting for the feature mound of the play area which had deteriorated.</p> <p>Following questions received it was noted that S106 money had been used for the equipment of a smaller ‘under 5s’ play park in Katherine Park which was expected to be opened at the end of July.</p> <p><u>Decision:</u> The Corsham Area Board granted £2,500 plus VAT to help the local residents association purchase grass matting in the play area near Katherine Park.</p>
14	<p><u>Community Area Grants</u></p> <p>The following Community Area Grants were considered with the decisions recorded accordingly below.</p> <p><u>Decision:</u> Friends of Colerne School were awarded £2,500 towards the purchase of a marquee and associated lighting equipment, conditional upon the balance of funding being in place.</p> <p><u>Decision:</u> Royal British Legion were awarded £3,090 towards the restoration of a war memorial, conditional upon the balance of funding being in place.</p> <p><u>Decision:</u> Corsham Hockey Club were awarded £810 towards the purchase of new equipment.</p>
15	<p><u>Area Board Grants update from 2013/2014</u></p> <p>The Community Area Manager, Dave Roberts, provided a brief update on area board grants awarded in 2013/14. This included that 28 projects had been awarded a total of £53,915 which had levered in an additional £217,670 into the local economy.</p> <p>John Johnson was also present from ‘Foodbank’ which had been started 3 years ago and had received funding from the area board. Thanks were given to the Board for its contribution, noting that in the last year there had been a 115% increase in demand with over 210 families and individuals assisted over the period.</p>

16	<p><u>Community Issues Review</u></p> <p>The Community Area Manager, Dave Roberts, demonstrated how members of the public could report an issue in the local community area. A link was available from the area boards webpage to the reporting system and the demonstration highlighted that issues could be tracked by using the 'track an issue' option on the website. An automated response would be issued to the reporter once an issue was closed.</p> <p>Clarification was provided that 44 issues had been reported in the Corsham area of which only 3 were non-highways related. 8 issues remained open with all others now closed.</p>
17	<p><u>Next Meeting Date</u></p> <p>The next meeting of the Corsham Area Board would take place on 24 July 2014 and would be the first of many to be held in the new Springfield Community Campus.</p>

Chairman's Announcements

Garden Waste Consultation

Summary of announcement:

The Council faces significant financial pressures with reduced funding from central government, increased service demand and inflation and these pressures are likely to increase. One way of achieving some savings towards this is by changing the way the garden waste collection service is delivered at the kerbside in Wiltshire. The Council currently delivers a fortnightly non-chargeable kerbside garden waste collection service to those residents that request the service.

The Council's Cabinet agreed to undertake a public consultation exercise to gain residents' views on potential future changes to the current kerbside garden waste collection service. The consultation runs from 1 July until the 1 September and presents residents with three proposals for changes to the service. The proposed changes are:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste service with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection service instead of the current non-chargeable service.

Residents are asked to pick the one option which best meets their needs. From 1 July you can find out more information and contribute to the consultation:

- Online by visiting the Council's website and following the link to public consultations
- Online at your local library
- By picking up a leaflet from your local library, leisure centre, council office or town council office.
- By completing the form in the summer 'Your Wiltshire' magazine

Leaflets will also be made available at area board meetings.

Should you have any further questions which are not answered by the consultation documents, you can contact the council by emailing gardenwasteconsultation@wiltshire.gov.uk or by telephoning 0300 456 0102.

Chairman's Announcements

Subject:	First World War Commemoration Event
Officer Contact Details:	Graeme Morrison- Communications Officer
Further details available:	http://www.wiltshire.gov.uk/latestnews.htm?aid=153242

Summary of announcement:

To mark the 100 year anniversary of the outbreak of the First World War, people are being invited to attend a special county-wide event to commemorate the sacrifice made by 10,000 Wiltshire soldiers.

The Wiltshire Council and Ministry of Defence-organised commemoration event, will take place on 30 July 2014 at 10am at Tidworth Military Cemetery, and gives communities across the county the opportunity to remember the fallen soldiers in a fitting way.

Each fallen soldier will be represented on a named cross and placed on a wall of remembrance which will provide the focus for the service. The crosses have been made by school children from across the county.

The service is free and open to anyone to attend and we would encourage as many people from all over the county to attend as possible.

Chairman's Announcements

Subject:	Changes to the Electoral Registration System
Officer Contact Details:	Donna Mountford - Communications Officer
Further details available:	www.gov.uk/yourvotematters

Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the "head of household" registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit www.gov.uk/yourvotematters .

Crime and Community Safety Briefing Paper Corsham Community Area Board 2014



1. Neighbourhood Policing Team (NPT).

Sgt: PS Nick Cooke

Town Centre Team

Beat Manager – PC Hazel Anderson
PCSO – Shaun Redmond

Rural Team

Beat Manager – PC Mandie Ball
PCSO – Barry Mussard

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

Drugs – An adult male was arrested and charged for Drink Driving and Possession of a Controlled Drug.

Assault – A youth was arrested and given a Youth Caution as a result of assaulting another youth.

Non-Dwelling burglary – A Unit on the Fiveways Industrial Estate was broken into where a Mercedes E-Class was being stored awaiting restoration. The drivers' door of the vehicle was prised open using an implement, allowing access to the bonnet release catch. The Offender then removed Coil packs from the engine valued at £150. There will also be substantial costs to repair the door (unknown at this time).

Criminal Damage – A youth has been issued with a Youth Caution for causing criminal damage.

Four youths have been involved in causing minor damage to pipework in the Mansion House, they have been referred to the Wiltshire Fire Brigade Case Reduction Team which involves the youths attending Corsham Police Station to participate in a fire setting talk, highlighting the dangers of fire etc.

Theft – A male stole a Traders' belt laying on a table at the Lacock Car Boot. The offender was chased by Traders, detained and the money belt returned to its owner. The Offender fought his way free before Police arrived. It is believed the Offender regularly frequents the Boot sale and traders will be vigilant should he return to assist the Police with identification. At Lucknam Park Hotel in Colerne a locker in the swimming pool changing rooms was broken into and a wallet containing 3 credit cards was stolen. Before the card holder had time to cancel the cards a total of £4,360 was stolen. CCTV has been seized and enquiries are continuing.

A youth has been issued with a Local Resolution for stealing money from an unattended handbag. He has been referred to the Youth Crime Initiative and intervention work is being carried out to prevent him from re-offending.

Two different local youths have been issued with Local Resolutions for stealing from an elderly lady's bag which was unattended in a local church. Corsham NPT quickly identified those responsible and were able to locate and return the stolen purse. Both youths returned the stolen money and wrote a letter of apology to the lady. Intervention work is being carried out with the youths.

There has been a number of stolen bikes reported to us recently, we would encourage members of the public to secure their property.

Anti-Social Behaviour – During the month of May it was reported to us by Lacock Parish Council that there was a disgusting amount of litter being left in and around the playing fields. Along with GPD Officers, the Chairman and members of the Parish Council we have been partolling the area at least twice a day reminding those enjoying the sunshine of their personal responsibilities. We are pleased to say that although no individuals were caught in the act there has been a huge decrease in the amount of litter being left on site. In the hope that we still have some warm weather to enjoy we will continue these patrols so the problem does not re-occur.

Two adult males were arrested to Prevent a Breach of the Peace.

Information – Corsham NPT will be moving from the Police Station on Priory Street to the new Springfield Community Campus on 30th July. There should be real benefits from being based at this hub with other community services.

Corsham NPT have been Policing at the recent Solstice event and will be assisting at RIAT (Royal International Air Tattoo) and WOMAD (World of Music and Dance).

We have attended the Careers Fayre at Corsham School where approximately 50 different exhibitors attended, we encouraged students that the Police Service is an excellent career choice and we also attended the Corsham Fete.

Corsham NPT met with the Market Officer, the Chairman of Corsham Town Council and Councillor Alan McCrae to discuss the weekly Corsham Market held on Tuesdays on the High Street now that new signage has been erected. It has been agreed that they can offload and pack up during specific times and vehicles must not be left on the High Street. This will be monitored.

Corsham NPT have been visiting the local Primary Schools to talk about Stranger Danger also talks to Year 6 students on Social Media Safety and Drugs prior to their transition to Secondary schools.

Community Engagement – In addition to the Wiltshire Police website, Corsham NPT also regularly update a Facebook Page at [facebook.com/CorshamPolice](https://www.facebook.com/CorshamPolice). This has been effective in putting out local crime warnings (in addition to usual methods such as Neighbourhood Watch), appeals for witnesses or information and for putting out good-news stories. We also use the site to tell the community about upcoming consultations. So far over 504 people have joined the page to receive updates posted by the NPT – if you are on Facebook please join us.

EF Corsham NPT	Crime				Detections*	
	12 Months to June 2013	12 Months to June 2014	Volume Change	% Change	12 Months to June 2013	12 Months to June 2014
Victim Based Crime	499	488	-11	-2.2%	19%	17%
Domestic Burglary	29	23	-6	-20.7%	7%	0%
Non Domestic Burglary	55	48	-7	-12.7%	0%	6%
Vehicle Crime	66	43	-23	-34.8%	0%	2%
Criminal Damage & Arson	117	154	+37	+31.6%	19%	14%
Violence Against The Person	89	97	+8	+9.0%	34%	32%
ASB Incidents (YTD)	391	260	-131	-33.5%		

* Detections include both Sanction Detections and Local Resolutions

Sergeant Nick Cooke
Corsham NPT

Update for Corsham Area Board

Update from	Corsham Town Council
Date of Area Board Meeting	24 July 2014

Headlines/Key Issues

- Corsham Walking Festival – Following Corsham being granted Walkers are Welcome status, the Town Council helped organise the Town's first walking festival, which was held on 28 June. The event was a great success, with over 100 walkers taking part in organised walks. It's hoped to expand the event for next year.

-
- Corsham Summer Fete – The Town Council's Fete was held at Springfield Recreation Ground on 5 July and attracted hundreds of visitors throughout the day. One of the highlights was a flypast by the Battle of Britain Memorial Flight Spitfire and Hurricane. Thanks go to MOD Corsham and the numerous supporters and sponsors – including Wiltshire Council for allowing free parking on the day.

-
- South West in Bloom Competition – Judging of the main competition took place on 18 July when the town was looking especially attractive. The results of the judging will be announced at the Awards Ceremony being held in Trowbridge on 18 September.

-
- WW1 Centenary Commemorations – The Town Council - with the help of a grant from Corsham Area Board - is recreating a Recruiting Office at the Town Hall on Tuesday 19 August. You can come and discover what happened when the brave Corsham men enlisted. The event will involve WW1 experts, street theatre, military personnel and more.

Also in August, Corsham Heritage is putting together a small WW1 exhibition in the Corsham Area Heritage & Information Centre. Then, on 18 October, you can listen to an evening of songs, poetry and letters from the Front at a concert being held at The Corsham School, at 7pm. Tickets go on sale at the Tourist Information Centre from 1 September.

Update for Corsham Area Board

Update from	Sue Stockley, Corsham Chamber of Commerce
Date of Area Board Meeting	24 July 2014

Headlines/Key Issues

Planning continues for the Corsham Register of Businesses and the Corsham Business Event next spring.

- The Register will keep local businesses informed about and involved in planning for the business event to be hosted by Corsham Town Council in Spring 2015, which it is hoped, will be held in the new **Springfield Centre** in Corsham.
- We have placed a joint editorial with the Town Council in the August / September edition of Corsham and Box Matters magazine informing the local business community about the event and encouraging them to provide their details for the Register.

- Our next **networking events** are:

10 September at 17.30	-	Octavian Wine Services in Gastard
8 October	-	Coppins of Corsham
12 November	-	Bath Spa University at Corsham Court

Full details of these and other events can be found on our blog at:

<http://corshamchamber.wordpress.com/>

- The Chamber has a new logo designed to represent Corsham's dynamic business community



CCAN Co-ordinator : Projects Update and Report for Area Board 24 July 2014

ONGOING COMMUNITY PROJECTS

Campus Travel Group

Theme: Transport

Start Date: 2011

Coverage: Community Area

Lead: Transcoco Transport Group.

Others involved: Wiltshire Council, Corsham School,

CCAN Coordinator Role: Continuity from initial consultation as member of small Working Group.

Direct links to the COB with particular interest in car parking and public transport. Will continue to support through Transition and opening of the Campus. Planning for a Community Area wide Workshop on Public and Community Transport in the autumn.

Corsham 2013 Suffrage Centenary Celebration

Theme: Art and Culture

Start Date: August 2013

Coverage: Corsham

Lead: CCAN.

Others involved: Civic Society, Corsham Town Council

CCAN Coordinator Role: Collection and collation of photos taken on the day to be brought together and sorted to produce a commemorative album and commentary for the Town.

Next Steps: Anyone who might still have photos to share (we have photos of people taking photos) is invited to send them to kevingaskinccan@hotmail.co.uk

World War 1 Project

Theme: Art and Culture

Start Date: October 2013

Coverage: Community Area

Lead: Corsham Town Council.

Others involved: Parishes, Community Groups including RBL, Army Cadets, Air Cadets, Scouts, Civic Society, Pound Arts, Corsham Schools Cluster, and Bath Spa

CCAN Coordinator Role: Supporting co-ordination role hoping to encourage interest, publicise events and to acknowledge key events. Research into local history and family detail behind the war memorial names and information about survivors.

Latest: Corsham Commemorates website now live and being populated

<http://corshamcommemorates.weebly.com> Stories and events beginning to be added – all names on Corsham War Memorial added by Army Cadets. Facebook and Twitter accounts created.

Next Steps: Considering a Heritage Lottery application to bring together all research material about individual and Town stories into one place as a legacy from 2014 – 2018. Recruitment Office to be recreated in Corsham Town Hall and planning a trench re-enactment at the site of the Batters.

Further information: If you have Corsham family World War 1 stories or photos or would like some help researching your family records then contact kevingaskinccan@hotmail.co.uk

Sustainable Homes Project

Theme: Housing

Start Date: November 2013

Coverage: Potentially across Community Area

Lead: Transcoco

Others involved: Potential for links with local business and housing associations, BWCE.

CCAN Coordinator Role: Advice and support – as member of small Working Group picking up the Priority from the Community Area Plan regarding energy saving and fuel poverty. An initial meeting of a Sustainable Homes Group was held in November 2013 with a good level of interest and support.

Next steps: Still being considered – particularly in terms of the legal standing of any group providing advice but further awareness events or learning from experience workshops might be held.

EMERGING COMMUNITY PROJECTS

Corsham Area Joint Strategic Assessment – Community Event 5th March 2014 and resulting Area Board Priorities

The Corsham Area event to review and discuss the issues from the JSA was held on 5th March and the emerging priorities were adopted by the Area Board as community projects for Area Board support in the coming year. Community Area groups will be encouraged to take a lead on individual projects and Area Board grants will be linked to the priorities. Meeting to be held with Area Board Councillors.

Katherine Park Lakes Project

Themes: Environment, Health and Wellbeing

Start Date: November 2013 **Coverage:** Corsham – lessons learned could apply more widely

Lead: Katherine Park Residents Association

Others involved: Wiltshire Council and Wiltshire Wildlife Trust

CCAN Coordinator Role: Advice and support – as member of small Working Group to deliver a community self help project to improve the Lakes area and develop a nature trail.

Next Steps: Community meeting with the Residents Association in Katherine Park to help develop a project vision and plan. Next meeting is on 28th July. Intention is to present a project to the Area Board.

Corsham Area Arts and Culture

As a 'spin-off' from the piece of work to develop the content for the Arts and Culture Chapter of the Joint Strategic Assessment for the Corsham Area we have the core information for a local directory of groups and organisations that contribute in some way to the community area Arts and Culture scene. This presents a possible project to better publicise what is available and perhaps to better co-ordinate and support events and resources across the community area. Initial discussion held with Director of Pound Arts and with Penny Bell as the new Community Engagement Officer to connect into the role and opportunity of the community campus. Intention is to hold a community wide meeting for all Arts and Culture Groups at the new Campus.

COMMUNITY LIAISON

Area Board and Agenda Setting

To represent community issues or suggestions to be part of the Area Board programme.

Community Area Manager and Town/Parish Clerks

Regular meetings and contact with Dave Roberts regarding CCAN support and engagement opportunities. Good contact with Town Council and through Parish representatives but this remains an area where more could be done at a Network level in terms of sharing common issues.

Transcoco

CCAN has always been very close to Transcoco including admin support to the Transport and Environment Groups. Contact remains with Transcoco as one of the 'doing groups' in the Community Area particularly as projects relate to the Community Plan. Recycling, Fair Trade, Corsham in Bloom, Orchards, Repair Cafe, and Sustainable Homes are good examples. Communication links are to be reviewed.

The Corsham Cluster of Schools

Dave Roberts, CAM, and Kevin Gaskin, CCAN Co-ordinator, are now to be regular attendees at the Corsham Cluster Heads Forum which includes the Corsham School and local primaries (Lacock is not part of the Cluster and Corsham Primary is not part of the Forum). This will be the prime contact point for links back to the Area Board and for addressing young people related issues. Good meeting held on 9th July to update on the Area Board priorities.

COMMUNITY REPRESENTATION

Corsham Area Transport Group

Member of the CATG representing the Area Network and what was the Transcoco Transport Group. The CATG continues to be a useful forum to address related Area Board issues and increasingly to manage funding and responsibility being delegated to the community area level.

First Bus Customer Panel and Fares Consultation

An inaugural member of the First Bus Customer Panel to represent issues put forward by First passengers and ongoing issues from the Community Plan. A passenger forum with bus providers and companies was a community suggestion. A recent fares consultation across Bath and Wiltshire has resulted in a new fare structure but there are now local concerns about higher return costs.

LOOKING AHEAD

Health Forum

Somerset Care have taken the initiative to bring groups and agencies providing services to adults together and have now held 2 meetings. Good attendance including the CAM, Good Neighbour Co-ordinator, Care Co-ordinator, Food Bank, Stroke Assoc, Alzheimer's, Red Cross. First initiative might be to produce a combined contact list and to look at Discharge from Hospital arrangements.

Corsham Business Directory

A suggestion coming from the Chamber of Commerce membership is to bring together a directory of local businesses for the businesses themselves. Local businesses approached have intimated that an area directory would be helpful from the perspective of mutual support, local trading and common services. Research effort would be needed to bring information together from a number of sources.

Community Transport

Still to be fully scoped but there are currently a number of factors combining to suggest that there should be a community wide project to examine community transport requirements and opportunities. The opening of the Campus may provide the most compelling requirement with a need to consider how it can become a real hub for the community area. Discussions are ongoing with the Community Engagement Officer likely to take a lead. Hartham Park and Royal Arthur plans will be part of any solution.

Corsham Station

Similar to Community Transport the time might be right to re-examine the business requirement to re-open the Corsham Station. In 2013 Wiltshire Council identified the Station as one of its top 10 transport related projects for medium to long term funding but unfortunately the case did not receive support from the Wiltshire and Swindon Local Transport Body which must now approve all funding for major transport schemes. The suggestion was that the case required further investigation and support. A survey and consultation in Corsham as part of a wider transport review may be the next step. Keen to work with the SWLEP and Wiltshire Council.

Campus Communications

CCAN was heavily involved in the initial consultations over the Campus and with opening of the new facilities the need to involve the community over the use of the new facility is key to its success and the network links of the Community Area Manager and CCAN will be part of that process. Initial discussions held with Penny Bell as the new co-ordinating community engagement officer.

Neighbourhood Plan

Corsham Town Council have signified support to a Neighbourhood Plan bringing together local community interests and groups and it would be appropriate for CCAN to be involved given the wider community input and the evidence of the community plan.

Time Credits

Initial meeting held with Spice Time Credits to judge the opportunity to introduce in the Corsham area. Pound Arts is already linked to the scheme to 'spend' time credits – it is already being used in Chippenham – and the facilities at the Campus may offer further potential. Scheme rewards volunteer effort for agreed projects. Further meeting to be held with Penny Bell in her community engagement role.

New Projects

Please contact Kevin Gaskin if you or your group are considering a new community area project and you need any advice on set up or funding support.

Kevin Gaskin, CCAN Co-ordinator. kevingaskinccan@hotmail.co.uk. Tel: 07954 159995

CORSHAM AREA BOARD

24 July 2014

Community Area Transport Group (CATG)

1. Purpose of Report

- 1.1 To provide an update on the recommendations from the CATG meeting that took place on 19th June 2014.

2. Background

- 2.1 Road safety at the junction of Grove Road and Station Road Corsham has been raised as an issue of community concern using the issue tracking system. This junction is causing problems for both drivers and pedestrians because of markings and lack of signage. The area is also used by large numbers of mothers and school children. The path opposite the junction leads to Corsham Primary School. High wall and hedging on the junction adds to visibility problems
- 2.2 A site meeting has been held between the local member and area highway representatives to discuss the junction and concerns raised. A commitment has been made to refresh the existing road marking and ensure the visibility is maintained by removing unnecessary vegetation. A more substantial solution will be investigated by Highway officers in an attempt to improve the visibility for vehicles existing the side road. To assist in investigating a solution, the CATG and recommended £1,500 be spent to fund a Topographical Survey of the area.

3. Recommendations from CATG

- 3.1 CATG recommends that Corsham Area Board contribute a maximum of £1,500 from the CATG budget to fund a topographical survey of the area

4. Reason for recommendation

- 4.1 The scheme proposed above has the support of CATG,

5. Proposal

- 5.1 To support the recommendations from the CATG meeting of 19th June as outlined in paragraph 3.1 above.

Contact: Dave Roberts, Corsham Community Area Manager

Background Papers: CATG notes of 19th June 2014

Appendices: None

Report to	Corsham Area Board
Date of Meeting	24th July 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider applications seeking 20014/15 Community Area Grant Funding.

1. Corsham Rugby Football Club Junior Section – Consider awarding £992 towards a total project cost of £992 to purchase new equipment.
2. Rudloe Pre-School - Consider awarding £1,000 towards a total project cost of £1,000 to renovate the play area and disabled access.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Corsham Area Board has been allocated a 2014/2015 budget of £41,104 for community grants, digital literacy projects, area board operational funding, community area partnership core funding and area board/councillor led initiatives. In 2014 / 15 only capital funding is available for community area and digital literacy grants. There has also been a total of £5,225 returned to the budget as a result of one project not being able to secure external funding and one project under spending by £255.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.10. New for 2014/15 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.11. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this Report</p>	<p>Corsham Community Area Plan</p> <p>Area Board Grant Criteria and Guidance 2014/15 as approved by delegated decision</p> <p>Corsham Joint Strategic Needs Document</p>
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 4 further rounds of funding during 2014/2015. The remaining will take place on:
- 25th September 2014
 - 20th November 2014
 - 21st January 2015
 - 18th March 2015

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Corsham Rugby Football Junior Section	To purchase new equipment for training	£992

8.1.1. Officers ask that members consider awarding Corsham Rugby Football Club a total of £992 towards a total project cost of £992 to purchase new training equipment.

8.1.2. This application meets the grant criteria for 2014/2015.

8.1.3. This project is considered as capital by Wiltshire Council Finance Department.

8.1.4. This application demonstrates a link to the Community Plan. Sustainable communities and places for people to meet. Activities for young people.

8.1.5. This group is a not for profit group and has the support of Wiltshire Council Sports Development Officers and plays a major role in the community in introducing young people to sport and healthy lifestyles.

8.1.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.2	Rudloe Pre-School	Renovate play area and disabled access	£1,000

8.2.1. Officers ask that members consider awarding Rudloe Pre-School £1,000 towards a total cost of £1,000 to renovate the play area and disabled access.

8.2.2. This application meets the grant criteria for 2014/15.

8.2.3. This project is considered as capital by Wiltshire Council Finance Department.

8.2.4. This group is a not for profit registered charity.

8.2.5. This project takes place in one of the more deprived areas of the community and takes in children from some vulnerable families.

8.2.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	Appendix 1 Grant application – Corsham Rugby Football Club Appendix 2 Grant application – Rudloe Pre-School
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts Corsham Community Area Manager Tel: 07979318504 E-mail dave.roberts@wiltshire.gov.uk
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Corsham Area Board
Community Area Grants – Corsham RFC

1. Project title:

Corsham RFC equipment for recruitment and junior club.

2. Project summary:

To provide training equipment for current members of Corsham RFC Juniors and Minis and to take to schools for recruitment afternoons to encourage future members. The particular requirement for this coming season is tackle bags crucial for the player's development and safety. The bags usually last 4 - 5 years.

3. Electoral Division:

Corsham Town

4. What is the Post Code of where the project is taking place?

SN13 9QG

5. Please tell us which theme(s) your project supports:

Children & Young People
Sport, play and recreation

6. Finance: Your latest accounts:

06/2014

Total Income:

£37,810.00

Total Expenditure:

£26,398.00

Surplus/Deficit for the year:

£11,412.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We are a small club and have to save for ground rent, insurances and other essential outgoings.

6b. Project Finance:

Total Project cost	£992.80		
Total required from Area Board	£992.80		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
tackle bag 23 kg x 1	162.00		
tackle bag 14kg x 2	235.20		
tackle wedge senior x 6	331.20		
tackle wedge junior x 5	266.40		
Total	£994.8		£0

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Any children that already play rugby or wish to play rugby. Our members come from a range of local schools and a range of backgrounds and the club provides them with a sporting community to be proud of and the chance to be part of a team and enjoy sport. Each team fundraises for its own equipment and kit but the tackle bags and other major capital equipment is too expensive for the teams to raise enough to fund.

9. How will you monitor this?

The equipment will be purchased by the Club and used only for tackle bags.

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The equipment will enable the club to train the teams properly and to encourage new members which will increase the activity and therefore the income to the Club.

11. Declaration:

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500

& 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

Corsham Area Board

Community Area Grants – Rudloe Pre School

1. Project title:

Rudloe Pre School children's play area and disabled access

2. Project summary:

We come from a deprived area with a low income serving the local community we are the only pre- school in the area and a lot of our parents don't have transport. Many of our children live in flats with no enclosed area to play in. For health and safety reasons we need a suitable disabled access and fencing to discourage other people gaining access and stop our YP getting out. we are a charity funded pre school with not a lot of money we need a fence as we are getting a lot of vandalism from older children also we planted a lot of seeds to return after the weekend to find our pots had all been turned upside down as well as our toys being put on the roof broken.

3. Electoral Division:

Corsham without and Box Hill

4. What is the Post Code of where the project is taking place:

SN13 0LX

5. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

6. Finance: Your latest accounts:

04/2014

Total Income:

£2,097.99

Total Expenditure:

£3,319.69

Surplus/Deficit for the year:

£2,735.76

Free reserves currently held:

(money not committed to other projects/operating costs)

£100.00

Why can't you fund this project from your reserves:

We are charity funded and all the money we receive goes back into the pre- school wages and domestic bills

6b. Project Finance:

Total Project cost		£1,000.00	
Total required from Area Board		£1,000.00	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
wood for fence	800.00		
labour	100.00		
fence poles	100.00		
Total	£1,000		£0

7. Have you or do you intend to apply for a grant from another area board within this financial year?

No

8. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children who attend the pre- school as they live in flats and don't get to run off the energy also to encourage a healthy life style with exercise

9. How will you monitor this?

On a day to day basis the committee and staff will monitor the work also one of our parents is a builder so he can do the work

10. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will fund raise This is an ongoing concern as our parents are on low income fund raising is very difficult in the present economic environment.

11. Declaration:

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

Yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts: Yes I will make available on request the organisation's **latest accounts**

Constitution:

Yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

Yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

Yes I will make available on request evidence of ownership of buildings/land

Yes I will make available on request the relevant planning permission for the project.

Yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

Yes The information on this form is correct, that any award received will be spent on the activities specified.

